



Food Pantry and Second Chance Thrift Shop

30 Court Street/PO Box 55, Canton, NY 13617

315-386-3534/www.ccpcanton.org

APPLICATION FOR EMPLOYMENT

First download this pdf to your computer, bring it up in Word (instructions on webpage with it), save it under your last name as a Word file, then go to the lines as indicated to enter text below.

Full Name:

Street Address:

City, State, Zip Code:

Telephone:

Email Address:

Are you legally eligible for employment in the United States? ☐ Yes ☐ No

Are you currently employed? ☐ Yes ☐ No ☐ Retired

Do you hold a valid driver's license? ☐ Yes ☐ No

May we contact your present employer? ☐ Yes ☐ No

On what date would you be available to begin employment?

Education and Training ☐ Check if enclosing resume or CV

College/University	Address	Dates Attended	Degree Received
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Graduate School	Address	Dates Attended	Degree Received
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Other School (Name)	Address	Dates Attended	Degree Received
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List other relevant education, training and/or skills:

1)

2)

3)

4)

Employment History:

List last jobs held beginning with your most recent employment first. Complete all.

Employer and Dates Employed:

Title/Position:

Work Address:

Supervisor:

Reason for Leaving:

Employer and Dates Employed:

Title/Position:

Work Address:

Supervisor:

Reason for Leaving:

Employer and Dates Employed:

Title/Position:

Work Address:

Supervisor:

Reason for Leaving:

References:

<u>Professional References: Provide 2</u> (Past employers, supervisors, co-workers, etc.)	<u>Personal References: Provide 2</u>
Full Name: Full Address: Phone:	Full Name: Full Address: Phone:
Full Name: Full Address: Phone:	Full Name: Full Address: Phone:

I declare the statements made in this application (including statements made in any accompanying papers) have been examined by me and to the best of my knowledge and belief are true and correct. Further, I understand that my offer of employment is contingent upon my ability to perform, with reasonable accommodations, the position for which I am hired.

Typed signature indicates assent to declaration just above.

Applicant's Signature:**Date:**

Please save under your last name and email completed application, plus your resume or cv, to:

Fran Bailey
Board Chair, Church & Community Program
fb Bailey@clarkson.edu